

St Francis of Assisi Parish Pastoral Council ("Council") Meeting Minutes

8/17/2022 – 2:00 pm-3:30 pm

Definition: Minutes are meant to give an outline of what happened in the meeting, not a record of who said what. The focus is on understanding what's being discussed and on recording what's been assigned or decided on.

In Attendance: Fr Roger Abadano; Chair, Austin Schmitt; Vice Chair, Marilyn Gilbert; Secretary, Ruth Morton; Patti Highley; John Morton

Called to order at 2:00 pm by Austin; Patti opened the meeting with a prayer

Old Business:

- Finalized plans for children's liturgy; Fr R said a children's gospel reflection will be held as needed, starting on Sundays in August, and on the first Saturday of each month starting in September.
- Finalized plans for SWB Catholic students; Fr R met with Teresa Pitts and Jay Flynn (SWB liaisons) and confirmed a rosary on Thursdays at SWB, a Sunday Mass at SWB once every three months, and an ongoing invitation to SWB students to attend our Sunday Masses and be a part of our community; Carol Charles (Pastoral Care Committee) will be asked to arrange transportation of SWB students as needed.

New Business

- Fr R discussed a few urgent maintenance needs/costs; Council agreed Fr R should ask Jeff Hanson and Finance to formulate plans to resolve:
 - Multiple drainage/gutter issues (\$2500 for front door area alone)
 - Tree trimming (\$1600)
 - Other Maintenance needs (see attached five sheets from Jim Clarke)
 - 800 feet of parking lot cleaning, sealing, coating, filling cracks (\$9995; \$7100 from Diocese)
 - Need for 5 year grounds and structural maintenance assessment
- The Parish Pastoral Council discussed our activities in honor of the feast day of our Patron Saint, St. Francis of Assisi, Thanksgiving Mass in the Church on Saturday October 1 at 5 P.M. followed by a Thanksgiving dinner and short program at the pavilion.
*The family dinner for the month of November be moved from Saturday November 5 to Saturday October 22. No Sunday Mass on October 23rd. These are approved by Fr. Roger.
- Council agreed Fr R should ask Karen to prioritize our website, with a link to Council meeting minutes.
- Council agreed there should be a greeter, particularly focused on visitors, who would remain in the Narthex until Saturday and Sunday Masses have begun; Marilyn and Ruth volunteered.

Business moved to next meeting:

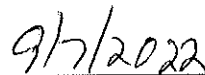
- Review/update Vision Statement
- Review/update Core Values
- Consider realignment of committees and ministries
- Review/update Parish Plans (one-year, three-year, five-year)

Adjourn Meeting

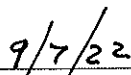
- Closing prayer
- Next Council meeting will be held on September 28, 2022 from 2:00 PM until 3:30 PM

Prepared by:


Ruth Morton, Council Secretary


Date


Austin Schmitt, Council Chairman


Date

St Francis of Assisi Parish Pastoral Council ("Council") Meeting Minutes

8/17/2022 – 2:00 pm-3:30 pm

Definition: Minutes are meant to give an outline of what happened in the meeting, not a record of who said what. The focus is on understanding what's being discussed and on recording what's been assigned or decided on.

In Attendance: Fr Roger Abadano; Chair, Austin Schmitt; Vice Chair, Marilyn Gilbert; Secretary, Ruth Morton; Patti Highley; John Morton

Called to order at 2:00 pm by Austin; Patti opened the meeting with a prayer

Old Business:

- Finalized plans for children's liturgy; Fr R said a children's gospel reflection will be held as needed, starting on Sundays in August, and on the first Saturday of each month starting in September.
- Finalized plans for SWB Catholic students; Fr R met with Teresa Pitts and Jay Flynn (SWB liaisons) and confirmed a rosary on Thursdays at SWB, a Sunday Mass at SWB once every three months, and an ongoing invitation to SWB students to attend our Sunday Masses and be a part of our community; Carol Charles (Pastoral Care Committee) will be asked to arrange transportation of SWB students as needed.

New Business

- Fr R discussed a few urgent maintenance needs/costs; Council agreed Fr R should ask Jeff Hanson and Finance to formulate plans to resolve:
 - Multiple drainage/gutter issues (\$2500 for front door area alone)
 - Tree trimming (\$1600)
 - Other Maintenance needs (see attached five sheets from Jim Clarke)
 - 800 feet of parking lot cleaning, sealing, coating, filling cracks (\$9995; \$7100 from Diocese)
 - Need for 5 year grounds and structural maintenance assessment
- The Parish Pastoral Council discussed our activities in honor of the feast day of our Patron Saint, St. Francis of Assisi, Thanksgiving Mass in the Church on Saturday October 1 at 5 P.M. followed by a Thanksgiving dinner and short program at the pavilion.
*The family dinner for the month of November be moved from Saturday November 5 to Saturday October 22. No Sunday Mass on October 23rd. These are approved by Fr. Roger.
- Council agreed Fr R should ask Karen to prioritize our website, with a link to Council meeting minutes.
- Council agreed there should be a greeter, particularly focused on visitors, who would remain in the Narthex until Saturday and Sunday Masses have begun; Marilyn and Ruth volunteered.

Business moved to next meeting:

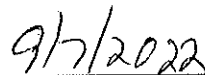
- Review/update Vision Statement
- Review/update Core Values
- Consider realignment of committees and ministries
- Review/update Parish Plans (one-year, three-year, five-year)

Adjourn Meeting

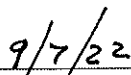
- Closing prayer
- Next Council meeting will be held on September 28, 2022 from 2:00 PM until 3:30 PM

Prepared by:


Ruth Morton, Council Secretary


Date


Austin Schmitt, Council Chairman


Date