

St. Francis of Assisi Temporary Parish Pastoral Council

Summary of Meeting Minutes

February 2022 - May 2022

Definition: Minutes are meant to give an outline of what happened in the meeting, not a record of who said what. The focus is on understanding what's being discussed and on recording what's been assigned or decided on.

Meetings called to order with a prayer

Progression of Old and New Business:

2/15/2022

- Meeting chaired by Fr Joseph Mary
- Review of Councils, Committees, and Ministries
- Review of current Mission Statement and need for updated Mission Statement to be more specific to our church
- Need for new three- or five-year plan; Father JM suggested getting input from parishioners
- Nominations and selections of temporary Pastoral Council:
 - o Chair – Austin Schmitt
 - o Vice Chair – Stephanie Gerber
 - o Secretary – Ruth Morton
 - o Members – Marilyn Gilbert, Patti Highley, John Morton
- Need to discuss Synod with Deacon Bob
- Need for a Pastoral Council retreat to become more focused on Pastoral Council mission

3/8/2022

- Parish Church vs. Mission Church; St Francis has a number and therefore is a Parish Church
- Council helps the Pastor make well-informed decisions regarding his parish; the Pastor makes all final decisions
- Fr JM wants Council to be the first group to respond to Synod questions; will review individual Council member responses at next Council meeting
- Discussion of *temporary* Council; Fr JM will announce at Saturday Mass 4/9/2022; parishioners must be part of process for any legitimate change; Council should not be involved in day to day tasks but in keeping things running until Fr Roger's return
- Discussion of need for better means of parish communication vs weekly bulletin

3/15/2022

- Synod questions discussed and answered
- Need to create roadmap Council will follow from here on out – who we are, what we will work on, Committee vs Ministry functions
- Need for a Meet and Greet Social following Saturday Mass

3/29/2022

- Discussed desire and importance of creating parish unity and growth
- Discussed and agreed with suggestion that, on **Easter, Christmas, and one weekend a month**, there would be **only a Saturday Mass**, followed by a parish social
- Discussed and agreed with suggestion that, on the **remaining three weekends of each month**, there would be **both a Saturday and a Sunday Mass**
- Determine how best to get feedback from Committees on creating unity and growth

4/5/2022

- Discussed Ministries, which normally include Word, Worship, Community, and Service, and which carry out the specific work of the parish along lines set by its Mission and long-range planning
- With the goal of creating unity and growth, discussed need for realignment of Ministries and Committees by end of 2022
- Send questionnaire and invitation to Committees/Ministries to attend either the 5/10 or the 5/17 Council meeting

5/10/2022

- Fr Roger will lead Council retreat on 5/14/2022 from 8:45 AM to 2:00 PM at St Francis
- Received feedback from Committees/Ministries attending Council meeting:
 - o Worship/Liturgy **and** Funeral Planning **and** Music **and** Flowers **and** History of Fund Raising – Sandra Horwege
 - o Family Focus/Pastoral Care **and** Bereavement Support – Carol Charles
 - o Justice and Peace **and** Parish Community Life – Peggy McFadden
 - o Grounds and Maintenance – Jim Clarke and Jeff Hansen (Jim attended the meeting; both answered a questionnaire)
 - o Altar Flowers – Karen Clarke
- Discussed parish needs for: five year plan; religious education; young family growth

5/14/2022

- Council retreat
- Council roadmap:
 - o Deliverables:
 - Urgent issues
 - Planning
 - Committees
 - o Process
 - Inclusion of parishioners
 - Immersion

Meetings adjourned with a closing prayer

Date: 6/8/2022

Prepared by:

Ruth Ann Morton

Ruth Morton
PPC Secretary

Austin Schmitt

Austin Schmitt
PPC Chairman